STATE UNIVERSITY OF CAMPINAS

SCHOOL OF MEDICAL SCIENCES

GRADUATE PROGRAM IN SCIENCES OF SURGERY

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INVITATION FOR APPLICATIONS FOR THE 2020 SELECTION PROCESS
(for foreigners resident outside Brazil)

The Graduate Program in Sciences of Surgery at the School of Medical Sciences (FCM) State University of Campinas (UNICAMP) invites applications for the Masters and PhD programs starting in the first semester of 2020.

The admission examination is intended for students who already have a **defined Advisor who is accredited on the Program**. For a list of accredited advisors see Appendix I.

TARGET AUDIENCE

• Professionals with an undergraduate degree

I. HOW TO APPLY

1. APPLICATION PERIOD

Applications to take part in the selection process for the masters and doctoral programs in medical pathophysiology must be made online at https://www1.sistemas.unicamp.br/siga/ingresso/candidato/. This link is only available from **Nov 11th to 18th, 2019.**

Documents must be sent by express mail (door-to-door service) in a closed envelope with the sender's and addressee's names and addresses on it. The latest date for posting documents is **Nov 19th, 2019**

Incomplete documentation will automatically result in a candidate's application being rejected, without any right of appeal.

2. ADDRESS TO WHICH DOCUMENTS SHOULD BE SENT

UNIVERSIDADE ESTADUAL DE CAMPINAS – UNICAMP

Faculdade de Ciências Médicas - Comissão de Pós-Graduação

Programa de Pós-Graduação em Ciências da Cirurgia – **Mrs. Amarildo Stabile Junior**

Rua Tessália Vieira de Camargo, 126 – Cidade Universitária "Zeferino Vaz" Distrito de

Barão Geraldo – Campinas / SP - Brasil

CEP. 13.083-887

3. DOCUMENTS REQUIRED WHEN APPLYING

• **1 original copy of a signed, printed application form** duly filled out and without any abbreviations. The form is available **only** during the application period at https://www1.sistemas.unicamp.br/siga/ingresso/candidato/.

• **1 digital 3x4 cm colored photograph** should be loaded in the Academic Management system (SIGA) at https://www1.sistemas.unicamp.br/siga/ingresso/candidato/. Click on **"*Cadastro Foto*" ("Upload your photograph here").**

❖ ***The photograph should be a recent one and should have the following characteristics:*** jpeg, pjpeg or jpg; if possible, it should not have been taken with an automatic machine (instant cameras); the background should be white or blue; and the file should be no larger than 150kb.

• **1 copy of a signed letter** from the accredited advisor (see Appendix I) stating that **he/she agrees to act as the candidate's advisor**. An example of a letter can be found at http://www.fcm.unicamp.br/fcm/ensino/pos-

- **1 complete up-to-date copy of the candidate's** *Curriculum Lattes* **résumé** (CNPq format/ Lattes Platform - http://lattes.cnpq.br);

- **1 copy of the candidate's undergraduate degree certificate** (front and back). **NB:** degree certificates will only be accepted if they have been duly registered and translated by a sworn translator and authenticated by a Brazilian consular office.

- **1 copy of the candidate's undergraduate transcript** (this should be recent and have been translated and duly authenticated).

  IMPORTANT:

  + To be valid in Brazil, foreign documents must be authenticated in a Brazilian consular office in the country where they were issued and be translated by a sworn translator. Before entering Brazil, interested students should go to a Brazilian consular office in the country where the documents were issued to have them authenticated.

    + For documents issued by international institutions, please consult the link documents issued by international institutions.(http://www.cnj.jus.br/poder-judiciario/relacoes-internacionais/convencao-da-apostila-da-haia/paises-signatarios; http://www.planalto.gov.br/ccivil_03/decreto/D3598.htm; http://www.planalto.gov.br/ccivil_03/decreto/D3598.htm)

  + After the candidate's application has been accepted, he will receive a letter of acceptance that will enable him to obtain his student visa from the Brazilian consular office in his country of origin.

  + On arrival in Brazil, candidates must register their student visa with the Federal Police. As soon as they arrive at Unicamp, candidates should go to the Support Service for Foreign Students (*Serviço de Atendimento ao Aluno Estrangeiro*) at the Office of the Registrar (*Diretoria Acadêmica*, or DAC), where they should present their temporary ID (*protocolo de registro de visto*) (front and back) and passport, with copies of the pages containing the following information:

    ✓ passport holder's details;
    ✓ visa;
    ✓ entry stamp;
    ✓ and registration stamp.

- **2 authenticated copies of the pages of the passport with the holder's details**

  + Individuals who have a permanent visa need only present their valid ID (*registro nacional de estrangeiro*, or RNE) and a copy of this.

Important Note: Under no circumstances will driving licenses or professional IDs be accepted.

- **2 authenticated copies of a birth certificate or marriage certificate**;

- **2 original copies of the aptitude in foreign languages form (together with the certificate).** New students who do not have a UNICAMP ID should put zeros in the space for "RA". The form is available at

  http://www.dac.unicamp.br/sistemas/formularios/lingua_estrangeira.php

- **1 copy of a certificate in proficiency in English**. The following certificates are accepted: **TEAP (Test of English for Academic Purposes)** with a minimum score of 70; **TOEFL** with a minimum score of 213 for the Computer-Based Test (CBT), or 80 for the Internet-Based Test (IBT); or **IELTS** with a minimum score of 5.0 (test report form and a sworn translation);

- **1 copy of the Ethics Committee's approval** of the project to be carried out or the official receipt showing that this has been applied for;

  Read **_CAREFULLY_** the document "Guidance on the prevention of infectious diseases among those following undergraduate, residency, graduate and non-physician residency programs in the health field" (_Orientação sobre a prevenção de doenças infecciosas entre graduandos, residentes, pós-graduandos e aprimorandos da área da saúde_), which is available by clicking on the link _Orientações sobre as vacinas (_Guidance on vaccinations_)_ at http://www.fcm.unicamp.br/fcm/ensino/pos-graduacao/formularios

- ❖ **Send the following documents together with the above documents:**

- **1 _copy of the Agreement (Termo de Responsabilidade)_** duly signed by the candidate. This is available at http://www.fcm.unicamp.br/fcm/ensino/pos-graduacao/formularios

- **1 ordinary copy of the vaccination record**;

- **1 copy of the research project** (in a spiral binding) related to one of the lines of research in the program as indicated in the application form. This should be typed in up to 20 (A4) 1.5 -spaced pages (Arial 11 font) including references and should contain the following information:

  - Project title, student's name and advisor's name;

  - Line of Research

  - Abstract with up to 250 words;

  - Three keywords;

  - Introduction;

  - Objectives;

  - Materials and Methods;

  - References;

  - Schedule of activities;

II. SELECTION

The selection process consists of a single stage:

1. SINGLE STAGE

- ANALYSIS OF THE RESEARCH PROJECT;
- ANALYSIS OF THE CURRICULUM LATTES

Announcement of results: from Dec 03th, 2019 (*)
- **Results will not be given over the telephone**;

(*) The results will be announced on the program's web page at http://www.fcm.unicamp.br/fcm/ensino/pos-graduacao/programas/pos-graduacao-em-ciencias-da-cirurgia/processo-seletivo

- Online enrollment at the DAC:10 and 11 February 2019**.** An e-mail will be sent by the program with details of the time and place where passwords for enrollment will be handed out.
- Candidates who are accepted start officially in March 2020;

APPENDIX I

Advisors accredited on the Program

ALBERTO CLIQUET JUNIOR
ALFIO JOSE TINCANI
ANGELA CRISTINA MALHEIROS LUZO
ANTONIO LUIS EIRAS FALCAO
CARLOS ARTURO LEVI DANCONA
CASSIO LUIS ZANETTINI RICCETTO
CLAUDIO SADDY RODRIGUES COY
ELAINE CRISTINA DE ATAIDE
ELINTON ADAMI CHAIM
EVERTON CAZZO
GUSTAVO PEREIRA FRAGA
ILKA DE FATIMA SANTANA FERREIRA BOIN
LUIZ CLAUDIO MARTINS
LUIZ ROBERTO LOPES
MARCOS MELLO MOREIRA
MARIA DE LURDES SETSUKO AYRIZONO
MAURICIO ETCHEBEHERE
NELSON ADAMI ANDREOLLO
PAULO KHARMANDAYAN
RAQUEL FRANCO LEAL
RICARDO KALAF MUSSI
SIMONE BOTELHO PEREIRA
WAGNER JOSE FAVARO
WU FENG CHUNG