



Approval: Deliberation CPG/FCM 77/2019

## **PUBLIC NOTICE–OBSTETRICS AND GYNECOLOGY SELECTION PROCESS 2020**

The graduate Program in Obstetrics and Gynecology – FCM/UNICAMP, by means of the present public notice, opens applications for courses at the Master's and Doctorate levels starting in the 1<sup>st</sup> semester of 2020.

### **CONCENTRATION AREAS**

- Maternal and Perinatal Health
- Gynecologic Pathophysiology
- Gynecologic and Breast Oncology

### **TARGET AUDIENCE**

- Gynecologists and non-gynecologists, psychologists, nurses, physical therapists, social assistants and other professionals linked to women's health.

## **I. APPLICATION**

### **1. APPLICATION PERIOD AND DOCUMENT SUBMISSION**

Applications for participation in the selection process should be submitted online from **October 14, 2019 to November 08, 2019**. Candidates should initially access site [www.dac.unicamp.br](http://www.dac.unicamp.br), select the language from the option 4 "traduzir/translate" on the top left menu bar and then click sequentially on "**Study at Unicamp**", "**Postgraduate Studies**" and "**Application/Inscreva-se aqui**", and follow instructions. After correct data is entered, a PDF form will be generated, which should be printed and signed by the candidate.

During the application period, documents must be submitted, by **Postal Service (via courier mail) or submitted in person at the address below**. The deadline for posting or submission of applications is **November 11, 2019**.

To submit application in person, the candidate must provide a sealed envelope identified as: "Programa de Tocoginecologia/Name of candidate". Attention: documents **will not** be checked **at submission** and in case the **envelope has no identification, it shall be discarded**. Incomplete documentation will imply automatic application rejection, with no right to appeal.



## 2. APPLICATION DOCUMENTS

- Application form, duly filled and signed, without abbreviations.
- 1 Copy of the Graduate Course diploma, or the Completion Certificate of Graduate Course (only duly registered diplomas will be accepted).
- 1 Copy of Passport.
- 1 Copy (authenticated in a public notary's office, if there is no digital authentication), providing evidence of English Proficiency: TEAP certificates will be accepted (English Test for Academic Purposes - <http://www.teseprime.org/>), with a minimum score of **80 in the** area of Biological/Health Sciences; or TOEFL: a minimum score of 87 points for the Internet Based Test (IBT) or 543 points for the Institutional Testing Program (ITP); or IELTS: score 5. For candidates coming from countries where English is also an official language, this document will not be required. For candidates at the Doctorate level, a statement of English Proficiency obtained during the Master's Program will be accepted. In this case, the student must bring two copies of the Master's curriculum including English proficiency, one copy authenticated for students who did not obtain their Master's degree at Unicamp.
- 1 Copy of Birth or Marriage Certificate.
- 1 Copy of *Curriculum Vitae* (model CNPq/ Platform Lattes - <http://lattes.cnpq.br>), completed and updated.
- 1 Copy of the "Termo de Informação e Responsabilidade Sobre Vacinas" duly signed by the candidate). Before signing, the candidate must read the document "Orientação sobre Vacinas" carefully. The document and Term are available in the webpage - <http://www.fcm.unicamp.br/fcm/pos-graduacao/formularios>
- 1 Copy of vaccination card (in case the vaccine card is missing, the candidate must justify it in writing).
- Advisor's letter, informing the concentration area of interest of the candidate, according to model available on the webpage of the Selection process. Confirm advisors and vacancies available in the **ANNEXE I document – Vacancy List**

\* This Advisor's letter does not imply a guarantee of vacancy to the student, and the maximum number of places does not characterize the obligation to fill, considering that the approval will occur according to the criteria described in this Notice.



- **Candidates at Doctoral** level who completed the Master's Program (at Unicamp or elsewhere) must submit a copy of the published dissertation article or provide evidence of its acceptance, along with a simple copy of the diploma.
- Candidates who took discipline(s) at UNICAMP, as **special students**, should also submit a simple copy of the school curriculum including discipline(s) taken to request the utilization of such studies.

### 3. INTERNATIONAL CANDIDATES

International candidates living in Brazil must submit to the selection process that is common to Brazilian candidates. International candidates living abroad must submit applications online and are exempted from the written test. These candidates will have an interview by video conferencing.

### 4. ADDRESS FOR DOCUMENT SUBMISSION

**UNIVERSIDADE ESTADUAL DE CAMPINAS – UNICAMP**  
**Faculdade de Ciências Médicas – FCM**  
Comissão de Pós-Graduação em Tocoginecologia  
Rua Tessália Vieira de Camargo, 126 – Cidade Universitária “Zeferino Vaz”  
Distrito de Barão Geraldo – Campinas – SP  
CEP. 13.083-887  
**In care of Melissa Souza**

## II. SELECTION PROCESS

The selection process will include the following stages described:

### 1. FIRST STAGE

- Assessment of documents and Curriculum Vitae. Previous Scientific activities are wellcome and will be high scored in the assessment.

Results of the 1st stage and summons for the written test and interview are advertised: beginning on **November 14, 2019.**



## 2. SECOND STAGE

For International candidates living abroad, an interview to be performed via video or web conference will be scheduled. For those living in Brazil, the written test is scheduled for 25th November 2019, from 09:00 to 12:00 and the interview will be scheduled between 25th and 27th November, 2019.

The test is on linguistic expression and cognitive skills, and has the objective to assess, among the candidates for the Graduate Program on Gynecology and Obstetrics, their capacity of interpreting and comprehension of texts, writing texts, considering not only aspects of creativity but also correctness of language, ideas proposition, solution of problems, fluency, thematic nexus, synthesis and expression in general. There is not a specific programmatic content. The test will be based on one or more scientific or newspaper articles approaching general aspects related to health, to knowledge production, to society or to Science. It can be in both Portuguese and/or English. Schematic or itemized answers (bullets) won't be accepted. Therefore, all these aspects will be considered for assessment. This is an eliminatory test whose cutoff point is the score 5 (from 0 to 10).

The interview should preferably be performed with the presence of the future advisor/tutor who was previously selected by the candidate.

The assessment procedures will have the following weights: curriculum vitae: 1; written test: 2; and interview: 3.

The rules for classification of candidates will follow the final score of them, but within the availability of vacancies and topics of study as previously defined by tutors/advisors in Annexe I. The minimum general weighted score for classification is 5 and the classification will be decreasingly displayed according to available vacancies for each tutor/advisor.

**LOCATION OF THE TEST:** Amphitheater Kazue Panetta - Hospital da Mulher/CAISM – Rua Alexander Fleming, 101 – Cidade Universitária – Barão Geraldo – Campinas/SP.

**LOCATION OF INTERVIEWS:** Meeting room at the Department of Obstetrics and Gynecology – CAISM – Rua Alexander Fleming, 101 – Cidade Universitária – Barão Geraldo – Campinas/SP.

Disclosure of final results: **December 16, 2019.**

The results of any selection process phase won't be informed by telephone, or e-mail. Candidates must follow publications related to the public notice on the program webpage <http://www.fcm.unicamp.br/fcm/pos-graduacao-em-tocoginecologia>



Candidates may enrol on days 10th or 11th February, 2020. Wait for e-mail on the Program with location, time and other instructions.

### III – OF APPEALS

The deadline for filing an appeal shall be two (2) business days, counted from the date of disclosure or the fact that gave rise to it. Interposed appeals delivered outside the deadlines stipulated in this announcement will not be accepted.

The appeal must be duly substantiated and contain: name, registration number, identity card number, advisor's name, full address, telephone number (s) and contact e-mail, questioning, background, date and signature, in accordance with Annex III, and should be sent to the e-mail [pgtoco@unicamp.br](mailto:pgtoco@unicamp.br) or delivered personally, in 2 (two) copies of the same content (original and copy), at the reception of the Graduation Committee – School of Medical Sciences - Unicamp , Rua Tessália Vieira de Camargo, 126 - Cidade Universitária "Zeferino Vaz" - Campinas-SP - CEP 13083-887 respecting the opening hours: from 09h to 17h.

The response to the appeal shall be published on the <http://www.fcm.unicamp.br/fcm/pos-graduacao-em-tocoginecologia> within two (2) business days from the filing date.

The appeal filed outside the form and deadlines stipulated in this announcement shall be dismissed.

### IV – TIMELINE

**Online application:** 10/14/2019 to 11/08/2019

**Document submission:** until 11/11/2019

**Candidates selected in the first stage and summoned for the written test/interview:**  
11/14/2019

**Writing Teste (for Brazilians and International candidates living in Brazil):** 11/25/2019

**Interviews:** 11/25/2019 to 11/27/2019.

**Final result:** 12/16/2019, on the webpage of the program.

**Approved candidates may enroll at the Secretary's Office of the Graduate Program at Unicamp - School of Medical Sciencs:** February 10 and 11 or 03/02/2020 – time and date to be confirmed by e-mail.



**UNIVERSITY OF CAMPINAS  
SCHOOL OF MEDICAL SCIENCES  
COMMITTEE OF THE OBSTETRICS AND GYNECOLOGY  
GRADUATION PROGRAM**

☎ +55 19 3521-9143 – e-mail: [pgtoco@unicamp.br](mailto:pgtoco@unicamp.br)



Candidates whose applications were rejected should withdraw documents within 30 days after the final results of the selection process are advertised. Documents that aren't withdrawn on the appointed date will be rendered effectless.

Cases with omissions in this public notice shall be managed by the Program Commission.



UNIVERSITY OF CAMPINAS  
SCHOOL OF MEDICAL SCIENCES  
COMMITTEE OF THE OBSTETRICS AND GYNECOLOGY  
GRADUATION PROGRAM  
☎ +55 19 3521-9143 – e-mail: [pgtoco@unicamp.br](mailto:pgtoco@unicamp.br)



## ANNEXE I - Vacancy List

(Em construção)



UNIVERSITY OF CAMPINAS  
SCHOOL OF MEDICAL SCIENCES  
COMMITTEE OF THE OBSTETRICS AND GYNECOLOGY  
GRADUATION PROGRAM  
☎ +55 19 3521-9143 – e-mail: [pgtoco@unicamp.br](mailto:pgtoco@unicamp.br)



## ANNEXE II

SELECTION PROCESS – FIRST SEMESTER OF 2020

GRADUATE PROGRAM IN OBSTETRICS AND GYNECOLOGY – FCM/UNICAMP

### MODEL OF APPEAL

Full name:

Registration number:

Document number:

Advisor's name:

Complete address:

Phone(s):

E-mail:

Questioning:

Background:

Place and date:

Signature: